

Part A

Report to: Council

Date of meeting: Tuesday, 24 May 2022

Report author: Group Head of Democracy and Governance

Title: Executive Scheme of Delegation

1.0 Summary

1.1 Under Council Procedure Rule 1.1 viii the Mayor must inform council about his scheme of delegation for Executive Functions.

1.2 Attached as appendix 1 is the scheme of delegation for Executive Functions agreed by the Mayor.

2.0 Risks

2.1

Nature of risk	Consequence	Suggested Control Measures	Response (treat, tolerate, terminate or transfer)	Risk Rating (combination of severity and likelihood)
The Mayor does not submit a scheme of delegation	Relevant officers and portfolio holders are unable to make decisions	The Mayor agrees the scheme	treat	1

3.0 Recommendations

3.1 That council notes the Executive Scheme of Delegation as attached at appendix 1 which has been approved by the Mayor.

Further information:

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4.0 **Detailed proposal**

4.1 Under the council's constitution it is entirely within the gift of the Mayor to decide how functions within his area of responsibility are determined. The constitution has an Executive Scheme of Delegation which sets out who will make those decisions and this is reviewed and approved by the Mayor.

4.2 Council must be notified of the Scheme at Annual Council.

4.3 Changes have been made to the Scheme which is attached at appendix 1 to reflect the change in portfolio holder responsibilities and in addition Heads of Service have been added to the list of officers who can make decisions in relation to managing resources within their areas of responsibility.

5.0 **Implications**

5.1 **Financial**

5.1.1 The Shared Director of Finance comments that there are no financial implications in this report

5.2 **Legal Issues** (Monitoring Officer)

5.2.1 The Group Head of Democracy and Governance comments that the legal implications are contained within the body of the report.

5.3 **Equalities, Human Rights and Data Protection**

5.3.1 There are no implications

5.4 **Staffing**

5.4.1 There are no implications

5.5 **Accommodation**

5.5.1 There are no implications

5.6 **Community Safety/Crime and Disorder**

5.6.1 There are no implications

5.7 **Sustainability**

5.7.1 There are no implications

Appendices

- Appendix 1 Executive Scheme of Delegation

Background papers

No papers were used in the preparation of this report.

